

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
AUGUST 14, 2014  
6:00 P.M.

**Members Present:**

Mary Gipson	Sheila Johnson	Chuck Montgomery	Bobbie Mauk
Jackie Johnston	James Grunden	James Parker	

**AGENDA:**

- I. Meeting opened at 6:00 P.M. Prayer: Bobbie Mauk
- II. Guests present were: Jason Crow and Brad Watson; Campus Principals

No Open Forum was needed.

III. Minutes from the previous meeting on June 12, 2014 were presented and reviewed.

**A motion by Mary Gipson and a second by James Grunden to approve minutes from June 12, 2014 as read. Motion carries unanimously.**

**IV. Items:**

1. Supt. Richardson recommended to the board a proposed tax rate of \$1.04 for the 2014-2015 school year. She explained that this rate is the highest rate possible without a tax ratification election. Union Hill is one of very few schools operating on \$1.04 as it has been for several years.

**A motion by Mary Gipson and second by James Grunden to approve the tax rate of \$1.04 as reviewed and recommended by Supt. Richardson. Motion carries unanimously.**

2. Supt. Richardson reviewed Board Policy Update #100 and Micki Miller reviewed insurance coverage for the 2014-2015 school year. She explained that the 2014-2015 proposed budget would include monies to continue paying \$225.00 monthly toward health insurance premiums for employees

**A motion by Chuck Montgomery and second by Bobby Mauk to approve the Board Policy Update #100 and report on insurance for 2014-2015. Motion carries unanimously.**

3. Supt. Richardson presented to the board that she recommended adding the Region VII Purchasing contract to our yearly contracts. Using this tool, we can choose vendors off the coop list without having to bid for services.

**A motion by Mary Gipson and second by James Grunden to approve using the purchasing contracts with Region VII ESC for the 2014-2015 school year. Motion carries unanimously.**

4. Supt. Richardson recommended to the board to continue using Interquest Canine Detection services for 4 (1/2) day visits to the district for substance abuse control for the 2014-2015 school year.

**A motion by James Grunden and Chuck Montgomery to approve using Interquest Canine Detection Services for the 2014-2015 school year. Motion carries unanimously.**

5. Supt. Richardson reviewed the district insurance coverage for Property/Casualty, Worker's Comp., Unemployment and Health. She explained that these coverage were through TASB and she recommended continuing with TASB for the 2014-2015 school year.

**A motion by Mary Gipson and second by James Grunden to insure the district with the reviewed coverage from TASB for the 2014-2015 school year. Motion carries unanimously.**

6. Campus principals Jason Crow and Brad Watson reviewed with the board the Student Code of Conduct and handbooks for the 2014-2015 school year. They stated there were no changes from the previous year and it was taken straight from the TASB web site.

**A motion by James Grunden and second by Mary Gipson to approve the Student Code of Conduct for the 2014-2015 school year as presented. Motion carries unanimously.**

7. Supt. Richardson presented a list of 45 students requesting transfer to the district for the 2014-2015 school year. The list included (25) for elementary and (20) for high school.

**A motion by Mary Gipson and second by Chuck Montgomery to approve the transfer list for the 2014-2015 school year. Motion carries unanimously.**

8. Superintendent Richardson reviewed the new requirement implemented to have a (RMO) Records Management Officer for the district. She recommended appointing Melissa Helton, District Secretary, to this position.

**A motion by Chuck Montgomery and second by Mary Gipson to appoint Melissa Helton as Records Management Officer upon the recommendation of Supt. Richardson. Motion carries unanimously.**

9. Donald Sinuefield, Maint/Transportation Director addressed the board about his departments. New buses will support his fleet until the 2016-17 school year. He stated he has hired a new driver and has 3 or 4 potential subs for the coming year. All buses now have security cameras with night vision and audio purchased with the TASB Loss Prevention Grant. He addressed the fact that the equipment on the security gate at the east entrance is still not operating. His department is working to correct this issue. His department is monitoring the track area to keep the grass off the track.
10. Micki Miller reviewed with the board the need to call a school board election for November 4, 2014 since there were four members whose term expired.

**A motion by Mary Gipson and second by James Grunden to Call a School Board election on November 4, 2014. Motion carries unanimously.**

### **SUPERINTENDENT'S INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

1. District Enrollment year  
(2014-2015) 2013-2014 year ended with Elem (184) and High School (131).  
2014-2015 projections are Elem. (175) and High School (128)
2. Accountability Ratings Elementary Campus; met standards, High School Campus; Improvement Required. The campus principals reviewed the data.
3. UIL Procedures and Guidelines These procedures for the 2014-2015 year will be addressed with faculty and staff during in-service week.

4. Back to School Information/  
Professional Development

Supt. Richardson reviewed upcoming events for back to school and the staff development schedule.

Meet Teacher Aug. 21--5:30-6:30 p.m. Meet Bulldogs Aug. 22 6:00 p.m.

5. Texas School Facilities Gas Pipe  
Test Results

Documentation showed that our annual gas pipe test had been completed and results were good.

**VI. FINANCIAL REPORTS:**

1. Accounts Payable                   \$ 174,949.68 (payment for new buses included)

2. Tax Collection                     \$ 844,458.28

3. Investment Report                 \$1,699,758.08

Superintendent Richardson and Micki Miller informed the board they had to close the activity account due to an ACH Debit made to the account unauthorized. The bank reimbursed the account for the funds that were debited and the account was closed for security. Funds were transferred into Maint/Operations account. Since there remains a need for the activity account for getting start cash for ballgames and occasional purchases, the board authorized Central Office Personnel to reopen the activity account under a different number.

4. Cash Flow Sheet                   Reviewed

**A motion by Mary Gipson and second by Chuck Montgomery to approve the financial reports. Motion carries unanimously.**

- VII. The board convened into closed session at 8:00 p.m. under Texas Open Meetings Act, Texas Government Code (TEC 551.074/TEC 551.075).

VIII: The board reconvened into open session at 8:20 p.m. to take possible action on items discussed in closed session.

**A motion by Chuck Montgomery and second by Mary Gipson to employ Michel Lain as Librarian/ESL/Dyslexia and Ashley Moore as teacher for the 2014-2015 school year on 10 month probationary contracts as recommended by campus principals. Motion carries unanimously..**

**A motion by Chuck Montgomery and second by Mary Gipson to accept the resignation of Dr. Jackie Johnston as board member, Brian Hall, elementary teacher and Joe Jones as high school teacher. Motion carries unanimously.**

**IX. ADJOURNMENT**

**A motion by James Grunden and second by Chuck Montgomery to adjourn the meeting on Thursday, August 14, 2014 at 8:25 p.m. Motion carries unanimously.**

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**James Parker, Board President**

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**Jackie Johnston, Board Secretary**