

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
OCTOBER 10, 2013  
6:00 P.M.

**Members Present:**

Mary Gipson	Jackie Johnston
James Grunden	Chuck Montgomery
Sheila Johnson	James Parker

**Members Absent:**

Bobbie Mauk

**AGENDA:**

- I. Meeting opened at 6:00 P.M.                      Prayer: Sheila Johnson
  
- II. Guests present were: Jason Crow and Brad Watson, Campus Principals' and Nathanael Carter, Coach  
  
    No Open Forum was needed
  
- III. Minutes from the previous meetings on September 12, 2013 were presented and reviewed.

**A motion by Mary Gipson and a second by Sheila Johnson to approve minutes from September 12, 2013 as read. Motion carries unanimously.**

**IV. Items:**

1. Mr. Crow and Mr. Watson, campus principals' gave the board a review of the programs and materials being used this year for instruction and evaluation of students. They reported on many resources being used such as textbooks, online materials, Success Maker, Study Island, Waterford, Accelerated Reading, consumable workbooks and Saxon Phonics. TEKS Resource System is being used for scope and sequence and six-week testing. DMAC is being used for student evaluation and testing and PDAS is the instrument being used for teacher evaluations.

**A motion by James Grunden and second by Mary Gipson to adopt the curriculum for instruction as presented. Motion carries unanimously.**

2. Supt. Richardson updated the board on our security measures. Mr. Sinquefield, Maintenance Director was unable to attend the meeting. She explained the security gates and doors were working. There has been much positive feed-back about the new equipment. The administration is still working with East Texas Solutions to rectify a few things that are not working properly, but overall the system is working good.
3. Micki Miller, Administrative Assistant briefed the board about a resolution needing their approval sent from the Upshur County Tax Office. If adopted, this resolution would give the tax office the authority to start collecting penalties on delinquent taxes at an earlier date. All Upshur County schools are choosing to adopt this resolution.

**A motion by Chuck Montgomery and a second by Mary Gipson to adopt the Resolution to Enforce Collection of Delinquent Taxes. Motion carries unanimously.**

### **SUPERINTENDENT'S INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

1. District Enrollment  
Supt. Richardson reported that student enrollment has increased to date. Elem: 179 HS 135 District: 314 She also reported that the 1st six-weeks attendance rate for the district was 97.67%. All administrators were well pleased.
2. Payroll Comparison  
(2011-12 and 12-13)  
Supt. Richardson reviewed the payroll and accounts payable comparisons for the last two years.
3. Audits  
Supt. Richardson informed the board about the recent audit performed in Mr. Duffey's VoAg building. She explained that the state sent someone to audit our facilities and equipment so that we could continue to certify students in the welding course. She commended Mr. Duffey for his hard work to prepare for this very successful audit. The cafeteria and financial audits are scheduled for November 2013.

- |    |                               |  |
|----|-------------------------------|--|
| 4. | Upshur County Crime Stoppers  | Supt. Richardson informed the board that the administration, teachers and students were joining in a program led by Officer Gross and Upshur County to encourage reporting of known crimes. Students who report areas of concern will be rewarded for their efforts.       |
| 5. | Football Playoff Signage      | Supt. Richardson commended the Athletic Booster Club in their efforts to replace the signs and add additional signs for past playoff games and accomplishments.  |
| 6. | Flu Shots                     | Mrs. Amber Jacks, school nurse has made arrangements to have the flu shots given here at the district on October 17, 2013 in the elementary teacher lounge. Cost of shots will be \$25.00. If insurance cards are presented there is a possibility of no charge for shots. |
| 7. | Wood County Board Nominations | The board was given the opportunity to nominate a person they would like to see elected to the Wood County Appraisal Board. The board did not wish to nominate anyone.   |
| 8. | TEA Compliance                | Supt. Richardson informed the board that proper documentation was sent to TEA to maintain our compliance for MOE with the ARRA funds from a previous year's budget.  |

**VI. FINANCIAL REPORTS:**

- |                      |    |  |
|----------------------|----|--|
| 1. Accounts Payable  | \$ | 106,675.10   |
| 2. Tax Collection    | \$ | 3,637.26 (Sept. 2013)  |
| 3. Investment Report |    | \$1,949,262.31   |
| 4. Cash Flow Sheet   |    | Final cash flow sheet for 2012-13 was presented<br>Projected cash flow sheet for 2013-14 was presented |

**A motion by Mary Gipson and second by Sheila Johnson to approve the financial reports. Motion carries unanimously.**

VII. The board convened into Closed Session at 7:12 p.m. under Texas Open Meetings Act, Texas Government Code, (TEC 551.074/551.075)

VIII. The board reconvened into Open Session at 7:34 p.m. on Thursday, October 10, 2013 to take possible action on items discussed in closed session.

**A motion by James Grunden and second by Mary Gipson to not accept resignation of Justin Long on the grounds they found he abandoned his contract without good cause due to the fact he showed none of the following: Poor Health; Medical concerns for himself; Family relocation. The board stated their plans to report to the Texas Education Agency "abandonment of contract" on Mr. Long's part due to the fact "good cause" did not exist. Motion carries unanimously.**

IX. **A motion by James Grunden and second Chuck Montgomery to adjourn the meeting at 7:36 p.m. on October 10, 2013. Motion carries unanimously.**

---

**James Parker, Board President**

---

**Jackie Johnston, Board Secretary**

