

UNION HILL ISD
BOARD OF TRUSTEES
REGULAR MEETING
SEPTEMBER 12, 2013
6:00 P.M.

Members Present:

Mary Gipson	Jackie Johnston
James Grunden	Chuck Montgomery
Bobbie Mauk	Sheila Johnson
James Parker	

AGENDA:

- I. Meeting opened at 6:00 P.M. Prayer: James Grunden

- II. Guests present were: Keri Downs, Community Member, Donald Sinuefield, Maintenance/Transportation Director and Velma Clay, Teacher

No Open Forum was needed

- III. Minutes from the previous meetings on August 12 and August 26, 2013 were presented and reviewed.

A motion by Chuck Montgomery and a second by James Grunden to approve minutes from August 12 and 26, 2013 as read. Motion carries unanimously.

IV. Items:

1. Supt. Richardson reviewed the Performance Based Monitoring Analysis Report with the board. She informed them that it was a very good report with nothing needing to be reported to the state.

A motion by Mary Gipson and second by Sheila Johnson to approve the Performance Based Monitoring Analysis Report as presented. Motion carries unanimously.

2. Supt. Richardson reviewed the (PDAS) instrument with the board. This instrument will be used to perform the teacher appraisals for the 2013-14 school year. She explained that both principals, Mr. Crow and Mr. Watson, as well as herself, would be doing at least two appraisals during the year and numerous walk-throughs. They will be conducted between October 7, 2013 and May 23, 2014.

A motion by Mary Gipson and second by Sheila Johnson to approve the PDAS Instrument as recommended by Supt. Richardson, Motion carries unanimously.

3. Supt. Richardson reviewed the sub list and the qualifications for substitute teaching.

A motion by Mary Gipson and a second by Sheila Johnson to approve the substitute teaching criteria and the list as recommended by Supt. Richardson. Motion carries unanimously.

4. Supt. Richardson updated the board on the status of the track repairs. She explained that the Pro-Tech bid remains the same as previously presented. The board stated they knew something had to be done to repair the damage and try and stop further damage. They instructed Supt. Richardson and Mr. Sinuefield to repair as per bid for the \$19,000.00 option.

A motion by Chuck Montgomery and second by Mary Gipson to approve the track repair as discussed. Motion carries unanimously.

5. Mr. Sinuefield gave the board an update on the security measures being implemented. He explained that the road at the gate had been widened. Most all equipment had been installed with the exception of wiring up the gate. The board expressed concern about some entry doors needing to be stronger for better security and they want the faculty and staff to wear identification badges with pictures while at work.

SUPERINTENDENT'S INFORMATION REPORT

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

- | | |
|------------------------------------|---|
| 1. District Enrollment | Supt. Richardson reported that student enrollment has increased to date. Elem: 176 HS 135 District: 311 |
| 2. High School Sponsor Assignments | Lists were provided in board packets. |

3. UIL Concussion Training Hours Supt. Richardson explained that

Mr. Massingill linked the district into a webinar on the internet. All personnel required to have training were present. The meeting and attendees were documented and placed on file.

4. School Board Training Hours

Most all members have at least 5 hours. Those that do not, will have to attend meetings to obtain hours. The required Building workshop will be scheduled by November 2013.

5. Proposed Graduation Program Option (2013-14)

Supt. Richardson reviewed changes to the graduation options offered.

VI. FINANCIAL REPORTS:

- | | |
|----------------------|--|
| 1. Accounts Payable | \$ 41,401.54 |
| 2. Tax Collection | \$ 863,190.67 (year end for 2012-2013) |
| 3. Investment Report | \$1,847,600.81 |
| 4. Cash Flow Sheet | Will have final 2012-2013 and projected 2013-14 in at October meeting. |

A motion by Chuck Montgomery and second by Mary Gipson to approve the financial reports. Motion carries unanimously.

VII. The board convened into Closed Session at 7:21 p.m. under Texas Open Meetings Act, Texas Government Code, (TEC 551.074/551.075)

VIII. The board reconvened into Open Session at 7:51 p.m. on Thursday, September 12, 2013 to take possible action on items discussed in closed session.

No action was necessary from closed session.

IX. A motion by James Grunden and second Chuck Montgomery to adjourn the meeting at 7:52 p.m. on September 12, 2013. Motion carries unanimously.

James Parker, Board President

Jackie Johnston, Board Secretary

